



Thursday, September 8, 2022

Minutes of the meeting of the Comox Strathcona Regional Hospital District Board of Directors held on September 8, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:30 am.

## MINUTES

### Present:

<b>Chair:</b>	C. Cornfield	City of Campbell River
<b>Vice-Chair:</b>	D. Hillian	City of Courtenay
<b>Directors:</b>	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	A. Adams	City of Campbell River
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	M. Davis	Village of Tahsis
	C. Evans	City of Campbell River
	E. Grieve	Puntledge/Black Creek (Area C)
	A. Hamir	Lazo North (Area B)
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	C. Moglove	City of Campbell River
<b>Alt. Directors:</b>	J. Kerr	Town of Comox
	S. Poulsen	Village of Sayward
	S. Sullivan	Village of Cumberland
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Cheif Administrative Officer
	K. Douville	Acting Chief Financial Officer
	J. Martens	General Manager of Corporate Services
	L. Dennis	Legislative Services Assistant
	S. Speed	Branch Assistant
	L. Wiwcharuk	Chief Financial Officer

### Absent:

<b>Directors:</b>	N. Anderson	Cortes (Area B)
	J. Colborne	Village of Zeballos
	K. Jules	Ka:'yu : 'k't'h / Che : k'tles7et'h First Nations
	K. Grant	Town of Comox

**ADOPTION OF MINUTES:**

B. Unger/J. Abram: THAT the Comox Strathcona Regional Hospital District Board minutes dated March 24, 2022 be adopted.

HDA (9)

Carried

**REPORTS:**

**FUNDING TO ADDITIONAL NAMED FACILITIES**

B. Unger/J. Abram: THAT the report dated August 31, 2022 recommending that Island Health and the Minister of Health proceed with naming additional rural and remote health care clinics/facilities in order to provide annual grant funding be received.

HDA (9)

Carried

J. Warren, Deputy Chief Administrative Officer, provided an overview of the report regarding a recommendation that Island Health and the Minister of Health proceed with naming additional rural and remote health care clinics/facilities in order to provide annual grant funding.

D. Hillian/D. Arbour: THAT the Comox Strathcona Regional Hospital District (CSRHD) Board of Directors request Island Health and the Minister of Health to proceed with naming additional rural and remote health care clinics and centres as health facilities as noted in the staff report dated August 31, 2022, subject to confirmation that the clinics and centres agree to the funding;

AND FURTHER THAT the CSRHD Financial Planning Policy be updated to reflect the additional rural and remote health care clinics and facilities noted in the staff report dated August 31, 2022;

AND FINALLY THAT the 2022 CSRHD budget be amended to authorize the \$10,000 grants to each location, upon being named as a health facility, by reducing the contribution to the funds for future expenditures reserve in the operating budget by \$100,000, from \$1,956,215 to \$1,856,215, to facilitate a corresponding increase in transfers to capital coupled by an increase in transfers from general in the capital budget by \$100,000, from \$1,910,000 to \$2,010,000, to be offset by a corresponding increase in global grants funded by operating.

HDA (9)

A. Adams/C. Evans: THAT the motion be amended to reference the 2023 budget.

HDA (9)

Defeated

The vote was taken on the main motion as follows:

THAT the Comox Strathcona Regional Hospital District (CSRHD) Board of Directors request Island Health and the Minister of Health to proceed with naming additional rural and remote health care clinics and centres as health facilities as noted in the staff report dated August 31, 2022, subject to confirmation that the clinics and centres agree to the funding;

AND FURTHER THAT the CSRHD Financial Planning Policy be updated to reflect the additional rural and remote health care clinics and facilities noted in the staff report dated August 31, 2022;

AND FINALLY THAT the 2022 CSRHD budget be amended to authorize the \$10,000 grants to each location, upon being named as a health facility, by reducing the contribution to the funds for future expenditures reserve in the operating budget by \$100,000, from \$1,956,215 to \$1,856,215, to facilitate a corresponding increase in transfers to capital coupled by an increase in transfers from general in the capital budget by \$100,000, from \$1,910,000 to \$2,010,000, to be offset by a corresponding increase in global grants funded by operating.

HDA (9)

Carried

#### **UPDATE TO COMOX STRATHCONA REGIONAL HOSPITAL DISTRICT'S SIGNING AUTHORITIES**

D. Arbour/B. Leigh: THAT the report dated August 30, 2022 regarding a proposal for a minor amendment to the Comox Strathcona Regional Hospital District's financial signing authorities in order to reflect a recent change in the organizational structure be received.

HDA (9)

Carried

K. Douville, Manager of Financial Planning, provided an overview of the report regarding a proposal for a minor amendment to the Comox Strathcona Regional Hospital District's financial signing authorities in order to reflect a recent change in the organizational structure.

D. Hillian/E. Grieve: THAT the following positions be appointed financial signing authorities for the Comox Strathcona Regional Hospital District and that any two of the following be authorized to sign: Chair, Vice-Chair, Chief Administrative Officer, Chief Financial Officer, Deputy Chief Administrative Officer, General Manager of Corporate Services, Manager of Financial Planning, and Manager of Financial Operations.

HDA (9)

Carried

#### **LONG TERM CARE FACILITY ADVOCACY**

A. Adams/D. Hillian: THAT the report dated September 2, 2022, regarding long term care facility advocacy be received.

HDA (9)

Carried

#### **CSRHD MANAGEMENT REPORT**

B. Leigh/D. Hillian: THAT the CSRHD Board management report dated August 24, 2022 be received.

HDA (9)

Carried

#### **TERMINATION:**

A. Adams/D. Arbour: THAT the meeting terminate.

Time: 10:27 am

HDA (9)

Carried

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_:

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Charles J. Cornfield  
Chair

Certified Correct:

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Lisa Dennis  
Manager of Legislative Services

Recorded By:

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Selena Speed  
Recording Secretary